

Clarifications

RFP24-6153 – Independent Institutional Review

Date: 13th February 2024

RESPONSES TO QUERIES

Clarification 6: Consultation Workshop

Question: Do you expect the consultation workshop to validate findings will be in person or virtual? In which country(ies)?

Answer: We expect the workshop will be in Suva, Fiji or Noumea, New Caledonia – depending on which suits the CRGA Subcommittee the best.

Clarification 7: Key events for face-to-face meetings

Question: Are there key events during the 11-month period that you anticipate we could piggy-back on to for face-to-face meetings required?

Answer: The CRGA Subcommittee in July 2024 in Noumea, New Caledonia.

Clarification 8: CRGA Subcommittee Meetings

Question: Do you expect the meetings with the CRGA Subcommittee (or alternative body) to be face-to-face or virtual. If face-to-face, will they be in New Caledonia or elsewhere? If elsewhere, which countries?

Answer: The CRGA Subcommittee will be held in July 2024 in Noumea, New Caledonia.

Clarification 9: Key Organisational Milestones

Question: Are there any key organisational milestones driving the project timelines that need to be incorporated into the work plan?

Answer: The CRGA meeting in November 2024, and we will be responsive to the Review of the Regional Architecture going to Pacific Islands Leaders Forum in August 2024.

Clarification 10: Team Size

Question: Do you have an expectation of how many people you would like on the team?

Answer: It is up to the consultant to be able to meet the capabilities and timelines.

Clarification 11: Survey Size

Question: Do you have an expectation of how many key informants should be interviewed/surveyed? What is the likely survey dataset size that the review team will be working with?

Answer: We would like a cross section of the 27 members and the 7 Key Focus Areas in the Strategic Plan.

Clarification 12: Staff Survey

Question: We intend to include a staff survey as one our tools. Have there been previous staff surveys and what has been the response rate?

Answer: We do regular staff surveys (online) and we aim for 90% response rates.

Clarification 13: SPC Support

Question: Will SPC provide coordination and logistical support to the project team to support an efficient review process?

Answer: Yes, in so far as engagement goes – In terms of coordination and logistics for the project team and project management, no.

Clarification 14: Evaluation Question Sources

Question: The tender contains several sources for the evaluation questions, is the SPC open to discussing these sources and to consideration of other sources?

Answer: The sources listed are publicly available. Consideration of other sources is a discussion for the members.